
Report To:	Education & Communities Committee	Date:	13 March 2018
Report By:	Chief Financial Officer and Corporate Director Education, Communities and Organisational Development	Report No:	FIN/24/18/AP/IC
Contact Officer:	Iain Cameron	Contact No:	01475 712832
Subject:	Communities 2017/18 Revenue Budget Report- Period 9 to 31 December 2017		

1.0 PURPOSE

- 1.1 To advise the Committee of the 2017/18 Revenue Budget position at Period 9 (31 December 2017.)

2.0 SUMMARY

- 2.1 The total Communities budget for 2017/18, excluding Earmarked Reserves, is currently £8,568,720. This is a decrease of £36,540 from the approved budget. Appendix 1 provides details of this movement. The latest projection is an underspend of £132,000 which is a decrease in expenditure of £65,000 since the last Committee.
- 2.2 The main variances to highlight for the 2017/18 Revenue Budget are –
- (a) Projected underspend of £103,000 for Safer Communities employee costs due to vacant posts within the Service. This is an increase of £59,000 since the last Committee.
 - (b) Projected underspend of £21,000 for Housing employee costs due to vacant posts within the Service. This is an increase of £1,000 since the last Committee.
 - (c) Projected overspend of £65,000 for CCTV line rental due to delay in tendering process for new contract, the same as previously reported to Committee.
 - (d) Projected underspend of £23,000 for Environmental Health sampling, the same as previously reported to Committee.
 - (e) Projected underspend of £15,000 for Community Halls Waivers, the same as reported to the last Committee.
 - (f) Projected underspend of £20,000 for Grants to Voluntary Organisations.
- 2.3 Earmarked Reserves for 2017/18 total £2,844,000 of which £1,142,000 is projected to be spent in the current financial year. To date expenditure of £218,000 (19.1%) has been incurred. The spend to date per profiling was expected to be £375,000, therefore there is slippage of £157,000 or 41.9%. Clune Park Regeneration accounts for £115,000 of the slippage and delays in invoicing for Summer Playschemes accounting for the balance.

3.0 RECOMMENDATIONS

- 3.1 That the Committee notes the current projected underspend of £132,000 for the 2017/18 Revenue Budget as at 31 December 2017.

Alan Puckrin
Chief Financial Officer

Wilma Bain
Corporate Director Education, Communities
and Organisational Development

4.0 BACKGROUND

- 4.1 The purpose of this report is to advise Committee of the current position of the 2017/18 Revenue Budget as at Period 9 to 31 December 2017 and highlight the main variances contributing to the projected underspend of £132,000.

5.0 2017/18 PROJECTION

- 5.1 The current Communities budget for 2017/18 is £8,567,720. This is a decrease of £36,540 from the approved Revenue Budget. Appendix 1 provides details of the budget movements responsible for this decrease.
- 5.2 The main issues to highlight in relation to the projected underspend of £132,000 for the 2017/18 Revenue Budget are :-

Libraries & Museum: Projected Overspend £23,000

An overspend of £17,000 is projected for Libraries employee costs, mainly due to the non-achievement of turnover savings. The balance relates mainly to overspends on various resources budget lines.

Safer Communities: Projected Underspend £83,000

Employee Costs are projected to underspend by £103,000 due to a number of vacant posts within the Service, an increase of £59,000 since the last Committee.

CCTV Line Rental costs are projected to overspend by £65,000 due to delays in the tender process and the Environmental Health sampling budget, which is demand led, is projected to underspend by £23,000. Both of these variances are the same as previously reported to the Committee.

A number of minor variances, including the £20,000 over recovery of various income budgets makes up the balance of the projected underspend.

Housing: Projected Underspend £21,000

The Housing Employee Costs budget is projected to underspend by £21,000 due to a number of vacant posts within the Service. This is an increase of £1,000 since the last Committee.

Community Halls: Projected Underspend £31,000

Letting Officer costs were previously projected to underspend by £29,000 primarily due to vacancies. These vacancies have since been filled using overtime hours and as a result the projected underspend has been reduced to £5,000. This underspend is in addition to £51,000 already returned to the Policy & Resources Committee as a budget saving in Period 5 2017/18.

The Halls Waivers budget is currently £80,000 and the latest projection is an underspend of £15,000, the same as previously reported to the Committee.

The balance of the underspend is due to a number of minor variances.

Grants to Voluntary Organisations Underspend £20,000

The budget for Grants to Voluntary Organisations is currently £244,190 and the latest projection is an underspend of £20,000. There will be no further new payments made this Financial Year.

6.0 EARMARKED RESERVES

6.1 Earmarked Reserves for 2017/18 total £2,844,000 of which £1,142,000 is projected to be spent in the current financial year. To date expenditure of £218,000 (19.1%) has been incurred. The spend to date per profiling was expected to be £375,000, therefore there is slippage of £157,000 or 41.9%. Clune Park Regeneration accounts for £115,000 of the slippage and delays in invoicing for Summer Playschemes accounting for the balance.

7.0 VIREMENTS

7.1 There are no virements this Committee cycle.

8.0 IMPLICATIONS

8.1 Finance

All financial implications are discussed in detail within the report above.

One off Costs

Cost Centre	Budget Heading	Budget Years	Proposed Spend this Report £000	Virement From	Other Comments
N/A					

Annually Recurring Costs / (Savings)

Cost Centre	Budget Heading	Budget Years	Proposed Spend this Report £000	Virement From	Other Comments
N/A					

8.2 Legal

There are no specific legal implications arising from this report.

8.3 Human Resources

There are no specific human resources implications arising from this report.

8.4 Equalities

There are no equalities issues within this report.

8.5 Repopulation

There are no repopulation issues within this report.

9.0 CONSULTATION

9.1 The paper has been jointly prepared by the Chief Financial Officer and the Corporate Director Education, Communities and Organisational Development.

10.0 BACKGROUND PAPERS

10.1 There are no background papers for this report.

Communities Budget Movement - 2017/18

Period 9 - 1st April 2017 to 31st December 2017

Service	Approved Budget	Movements			Transferred to EMR	Revised Budget
	2017/18 £000	Inflation £000	Virement £000	Supplementary Budgets £000		2017/18 £000
Libraries & Museum	1,485	16	(1)	4		1,504
Sport & Leisure	1,687		(138)			1,549
Safer Communities	3,373	39	1	12		3,425
Housing	690	2		1	(35)	658
Community Halls	1,126	3	73	1	(14)	1,189
Grants to Voluntary Organisations	243		1			244
Totals	8,604	60	(64)	18	(49)	8,569

Movement Details

External Resources

Inflation

Pay Award

60
60

Virement

GTVO for Building Rent - from Env & Regen
Letting Officers Saving - to P&R
Comm Hubs Birkmyre CFCR - to Capital
NDR Virement - to P&R
IT Line rental - from P&R

1
(50)
(14)
(8)
7
(64)

Supplementary Budget

Apprentice Levy

18
18
14

COMMUNITIESREVENUE BUDGET MONITORING REPORTMATERIAL VARIANCESPeriod 9 -1st April 2017 to 31st December 2017

<u>Out Turn</u> <u>2016/17</u> <u>£000</u>	<u>Budget</u> <u>Heading</u>	<u>Budget</u> <u>2017/18</u> <u>£000</u>	<u>Proportion</u> <u>of Budget</u>	<u>Actual to</u> <u>31-Dec-17</u> <u>£000</u>	<u>Projection</u> <u>2017/18</u> <u>£000</u>	<u>(Under)/Over</u> <u>Budget</u> <u>£000</u>	<u>Percentage</u> <u>Over / (Under)</u>
	Safer Communities						
2,774	Employee Costs	2,992	2,101	2,029	2,889	(103)	(3.4%)
132	CCTV Line Rental	45	26	55	110	65	144.4%
64	Environ Health Sampling	90	68	47	67	(23)	(25.6%)
	Housing						
238	Employee Costs	165	116	107	144	(21)	(12.7%)
	GTVO						
252	GTVO Payments	244	244	224	224	(20)	(8.2%)
Total Material Variances						(102)	

COMMUNITIES**REVENUE BUDGET MONITORING REPORT****CURRENT POSITION****Period 9 - 1st April to 31st December 2017**

2016/17 Actual £000	Subjective Heading	Approved Budget 2017/18 £000	Revised Budget 2017/18 £000	Projected Out-turn 2017/18 £000	Projected Over/(Under) Spend £000	Percentage Over/(Under)
4,238	Employee Costs	4,274	4,354	4,227	(127)	(2.9%)
656	Property Costs	891	847	834	(13)	(1.5%)
1,700	Supplies & Services	1,553	1,538	1,539	1	0.1%
36	Transport Costs	35	35	39	4	11.4%
255	Administration Costs	85	91	153	62	68.1%
4,144	Other Expenditure	2,170	2,215	2,156	(59)	(2.7%)
(2,453)	Income	(404)	(462)	(462)	0	-
8,576	TOTAL NET EXPENDITURE	8,604	8,618	8,486	(132)	(1.5%)
	Earmarked Reserves	0	(49)	(49)	0	
	TOTAL NET EXPENDITURE excluding Earmarked Reserves	8,604	8,569	8,437	(132)	

2016/17 Actual £000	Objective Heading	Approved Budget 2017/18 £000	Revised Budget 2017/18 £000	Projected Out-turn 2017/18 £000	Projected Over/(Under) Spend £000	Percentage Over/(Under)
1,510	Libraries & Museum	1,485	1,504	1,527	23	1.5%
1,706	Sports & Leisure	1,687	1,549	1,549	0	-
3,355	Safer Communities	3,373	3,425	3,342	(83)	(2.4%)
593	Housing	690	693	672	(21)	(3.0%)
1,160	Community Halls	1,126	1,203	1,172	(31)	(2.6%)
252	Grants to Vol Orgs	243	244	224	(20)	(8.2%)
8,576	TOTAL COMMUNITIES	8,604	8,618	8,486	(132)	(1.5%)
	Earmarked Reserves	0	(49)	(49)	0	

EARMARKED RESERVES POSITION STATEMENT

COMMITTEE: Communities

Project	Lead Officer/ Responsible Manager	Total Funding 2017/18 £000	Phased Budget To 31/12/17 2017/18 £000	Actual To 31/12/17 2017/18 £000	Projected Spend 2017/18 £000	Amount to be Earmarked for 2018/19 & Beyond £000	Lead Officer Update
Support for Owners	Martin McNab	772	0	0	772	0	Scottish Government approval was granted to cf funding from previous year. Work now completed and awaiting invoices.
Renewal of Clune Park	Martin McNab	1,684	269	154	269	1,415	The projected expenditure relates to Legal Fees and Professional fees for Surveyors and Structural Engineers.
Investment Fund for Council Owned Bowling Clubs	Martin McNab	150	0	0	5	145	Funding allocated to Lady Alice toilets upgrade. £5k of projected expenditure in 2017/18 is cost of Engineering Assessment. If successful a report on reduced expenditure will be taken to the Education & Communities Committee.
GTVO - Community Ownership	Martin McNab	150	0	0	15	135	Report being prepared on Community Empowerment & areas of spend. September Education & Communities Committee allocated £15k to Auchmountain Volunteer Group to fund Feasibility Study for the Auchmountain Glen Heritage Project.
Summer Playschemes	Martin McNab	38	56	14	31	7	£17k allocated to Play4All and £39k allocated to IL to maintain prices at £2.50 and keep facilities open. IL payment will now be £17k with Play4All costing £14k. This results in £25k of funding not being required. YTD difference due to IL invoice still to be received.
Grants to Vol Orgs	Martin McNab	50	50	50	50	0	Spending now complete - allocated to Round 1 claims in April 2017.
Total		2,844	375	218	1,142	1,702	